

# Household Employer Internet Reporting



## Employment Taxes Made Easy

# HOUSEHOLD EMPLOYER INTERNET REPORTING

## What is Household Employer Internet Reporting (HEIR)?

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HEIR is EDD's Web site for Household Employers. At the HEIR Web site you can:

- Get answers to household employment tax questions.
- Get on-line help filling out household employer tax and wage forms.
- Fill out household employer tax and wage forms and submit them on-line.
- Use Electronic Funds Transfer (EFT) to pay taxes.

## How can it help me?

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- Available 24 hours a day, 7 days a week.
- Personalized based on what you need to file.
- Designed using Americans with Disabilities Act (ADA) guidelines.
- Secure and confidential.
- Taxes totaled for you.
- Employees reported in the past are displayed.
- No need to mail reports and checks.
- Fewer errors.

## How do I file on-line?

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### Step 1 - Before you start, make sure you have:

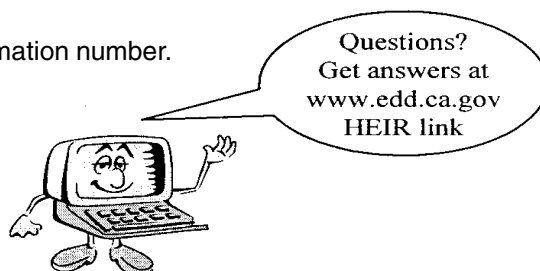
- Your eight-digit Employer Account Number (EAN).
- Signed up for Electronic Funds Transfer (EFT) to pay on-line.
- The temporary four-digit Personal Identification Number (PIN) from the letter in this package OR your Telefile PIN number.
- A permanent four-digit PIN you choose. It should be different than your temporary PIN. Telefile users use the same PIN.
- The information for the forms you want to file.
- A pen or pencil.

### Step 2 - Sign on:

- Access the EDD Web site at [www.edd.ca.gov](http://www.edd.ca.gov) and click on the HEIR link.
- Log in using your EAN and PIN.

### Step 3 - File:

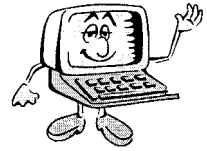
- Follow the directions on the Web page.
- Make a note of payment amounts and the confirmation number.



## What forms can I file on-line?

- DE 6 - Quarterly Wage & Withholding Report
- DE 3BHW - Quarterly Wages/Withholding - Household Workers
- DE 88 - Payroll Tax Deposit Form
- DE 3HW - Annual Return - Household Workers
- DE 7 - Annual Reconciliation Statement

Sign up for EFT and  
pay employment  
taxes online

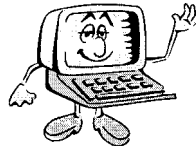


## Can I pay on-line?

You can pay on-line if you are a registered Electronic Funds Transfer (EFT) customer. To sign up, submit a DE 26T, Authorization Agreement. To get a DE 26T call 1-800-796-3524, e-mail us at [ecom@edd.ca.gov](mailto:ecom@edd.ca.gov) or on-line at [www.edd.ca.gov](http://www.edd.ca.gov) and click on the HEIR link.

If you are not registered for Electronic Funds Transfer (EFT), choose the print option and send a check or money order to the address on the form.

Here is some  
important  
information  
for you!



**Customer Service**  
**1-800-796-3524**  
**[ecom@edd.ca.gov](mailto:ecom@edd.ca.gov)**

(Monday-Friday, 8 a.m.-5 p.m.)

- Ask for a PIN for Internet Filing
- Find out how to sign up for Electronic Funds Transfer (EFT)
- Ask questions about Household Employer Internet Reporting

**Household Employer  
Internet Report Filing**

[www.edd.ca.gov](http://www.edd.ca.gov)  
(Click on the HEIR link)  
(24 hours a day, 7 days a week)

- Get help with your Household Employer tax questions
- Change your PIN
- File reports through HEIR
- Make Electronic Funds Transfers (as an Internet Customer)



Gray Davis  
Governor  
STATE OF CALIFORNIA

Grantland Johnson  
Secretary  
HEALTH AND HUMAN SERVICES AGENCY

Michael S. Bernick  
Director  
EMPLOYMENT DEVELOPMENT DEPARTMENT

The California State Employment Development Department (EDD), as a recipient of federal and state funds, is an equal opportunity employer/program and is subject to Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA).

You can obtain information about accommodations for disabilities by contacting your local EDD office. The number is listed in the telephone directory under "State of California Employment Development Department."